

A regular meeting of the Board of Trustees was held on Monday, August 17, 2020 at 7:00 P.M. in the Village Hall:

Present: Mayor Alan C. Beach
Trustee Ann Marie Reardon
Trustee Robert Boccio
Trustee Hilary Becker
Village Administrator John Giordano
Village Attorney Thomas Atkinson
Absent: Deputy Mayor Michael Hawxhurst

It is noted for the record that tonight’s Public Meeting complies with the Governor’s Executive Order No. 202.1 and 202.15 enacted April 8, 2020 as it relates to the COVID-19 Pandemic and suspension of the Open Meetings Law, as tonight’s session is actually open to the public and is broadcast live on Lynbrook TV and the internet on YouTube.

The Mayor offered a moment of silence to note the passing of our greatly respected and esteemed friend, the former Mayor Eugene Scarpato. He expressed deep appreciation for his many accomplishments and deep sorrow and condolence to his bereaved family and friends. The Mayor also offered a moment of silence for Elissa Russo, and Anna Mogollon, affiliated with the Lynbrook TV staff.

MINUTES – 7/20/2020
RES.#142-2020

It was moved by Trustee Reardon, seconded by Trustee Boccio, to accept the Minutes of July 20, 2020 as amended and place on file. Motion carried, Trustee Hawxhurst absent, all others voting “Aye”.

COMMUNITY CHEST
REPORT

Laura Ryder, Chairperson of the Community Chest Committee and Lynbrook Cares Committee gave an update on Committee activities.

REQUEST – 2020 CAR
SHOW
RES.#143-2020

It was moved by Trustee Becker, seconded by Trustee Reardon, to approve a request from the Chamber of Commerce to sponsor Car Shows on Thursday evenings in Parking Field #20, starting August 20th through September 24th from 6-9 pm provided that COVID-19 social distancing rules are followed. Motion carried, Trustee Hawxhurst absent, all others voting “Aye”.

BID AWARD – 01-2020
LYNBROOK ROAD
REQUIREMENTS
CONTRACT
RES.#144-2020

Village Administrator John Giordano advised that out of the five (5) bids that were sent to potential bidders, the following four (4) were received for the 01-2020 Lynbrook Road Requirements Contract on July 16, 2020:

	Price per sq. ft.
Frank Robustello and Son -	\$ 8.77
Ginskye Contracting -	\$17.67
Macedo Contracting -	\$46.86
Roadwork Ahead -	no bid

It was moved by Trustee Reardon, seconded by Trustee Boccio, to award the bid to Frank Robustello & Son as the low bidder as recommended by the Superintendent of Public Works. Motion carried, Trustee Hawxhurst absent, all others voting “Aye”.

CONTRACT – YOGA
INSTRUCTOR -
DIETERLE
RES.#[145-2020](#)

It was moved by Trustee Reardon, seconded by Trustee Becker, to amend the contract expiring May 31, 2021 with Amy Dieterle, Yoga Instructor at the Recreation Department. Motion carried, Trustee Hawxhurst absent, all others voting “Aye”.

COVID-19 TESTING
RES.#[146-2020](#)

It was moved by Trustee Boccio, seconded by Trustee Reardon, to approve the amended rent schedule effective July 1, 2020 with Baseline Health Management, LLC to rent the hockey rink parking lot at Greis Park to perform COVID-19 Antibody Testing for the community. Motion carried, Trustee Hawxhurst absent, all others voting “Aye”.

DISPOSITION OF
RECORDS & VEHICLES
RES.#[147-2020](#)

It was moved by Trustee Reardon, seconded by Trustee Boccio, to ratify the disposition of records, see exhibit “A” in accordance with NYS Records Retention Schedule MU-1, and the following surplus vehicles:

- 1987 Ford F800 Dump truck w/plow Vin#1FDXF82H7HVA03454
- 2000 Ford Crown Victoria Vin#2FAFP71WOYX111779
- 2001 Ford Expedition Vin #1FMRU16W51LB72565
- 2012 Chevy Caprice Vin#6G1MK5U26CL606759

Motion carried, Trustee Hawxhurst absent, all others voting “Aye”.

WORKPLACE VIOLENCE
PROGRAM/DPW
RESPONSE
RES.#[148-2020](#)

It was moved by Trustee Boccio, seconded by Trustee Reardon, to adopt a Workplace Violence Program and Department of Public Works Hazardous Material Emergency Response Plan as recommended by the NYS Department of Labor. Motion carried, Trustee Hawxhurst absent, all others voting “Aye”.

TRANSFER OF FUNDS –
CAMERAS
RES.#[149-2020](#)

It was moved by Trustee Reardon, seconded by Trustee Becker, to cancel the Camera Bond Project and authorize a Transfer of Funds of unexpended bond proceeds in the Capital Fund in the amount of \$595,811.73 to the Debt Reserve Fund. Motion carried, Trustee Hawxhurst absent, all others voting “Aye”.

TRANSFER OF FUNDS –
POOL
RES.#[150-2020](#)

It was moved by Trustee Boccio, seconded by Trustee Reardon, to authorize the following Transfer of Funds:

From: 1.7180.0455 Equipment Repair	\$5,000
From: 1.7180.0475 Programs	\$2,000
To: 1.7180.0429 Pool Chemicals	\$7,000

Motion carried, Trustee Hawxhurst absent, all others voting “Aye”.

INTERNET
REDUNDANCY
RES.#[151-2020](#)

It was moved by Trustee Reardon, seconded by Trustee Boccio, to authorize Total Computer to install hardware, and secure an internet modem from Altice or equivalent to provide a secondary internet service for Village operations. Motion carried, Trustee Hawxhurst absent, all others voting “Aye”.

DONATION: KATHLEEN
GILLIS
RES.#[152-2020](#)

It was moved by Trustee Boccio, seconded by Trustee Reardon, to accept a donation from Kathleen Gillis towards the recreation center in former Mayor Eugene Scarpato’s name. Motion carried, Trustee Hawxhurst absent, all others voting “Aye”.

SALE OF PUMPER
TRUCKS
RES.#[153-2020](#)

It was moved by Trustee Reardon, seconded by Trustee Boccio, to authorize the sale of the (2) Pumper Trucks, Tally-Ho Engine 3(423) a 1997 HME Vin #44KFT4280VWZ18387 and Engine Co #1 (421) a 2003 Seagrave Vin #1F9E828T33CST2056 to Command Fire Apparatus in lieu of dealer trade-in following delivery and acceptance of the (2) new replacement Trucks this year. Motion carried, Trustee Hawxhurst absent, all others voting "Aye".

JUSTICE COURT - 2020
JCAP GRANT
RES.#[154-2020](#)

It was moved by Trustee Boccio, seconded by Trustee Reardon, to authorize the Court Clerk to file a 2020 J-CAP grant application with the NYS Office of Court Administration in the amount of \$30,000 to construct a building extension to the Court office. Motion carried, Trustee Hawxhurst absent, all others voting "Aye".

LIFEGUARD – WSI
RES.#[155-2020](#)

It was moved by Trustee Reardon, seconded by Trustee Boccio, to increase the hourly wage by \$1.00 for the following lifeguards:

Sean Curley
Mary McGuire
Madison Pompy

for receiving their certification as a Water Safety Instructor. Motion carried, Trustee Hawxhurst absent, all others voting "Aye".

SEVERANCE PAYOUT –
PAOLA PROSPERI
RES.#[156-2020](#)

It was moved by Trustee Boccio, seconded by Trustee Reardon, to approve a severance payout for Paola Prospero, Court Clerk due to her resignation effective July 24, 2020 in accordance with the terms of the UPSEU agreement. Motion carried, Trustee Hawxhurst absent, all others voting "Aye".

VACATION LEAVE
RES.#[157-2020](#)

It was moved by Trustee Boccio, seconded by Trustee Reardon, to modify resolution #137-2020 to authorize the payment of unused 2020 Vacation Leave of all non-contractual essential staff who were unable to use such time during the various COVID-19 restrictions by converting to Compensatory Time and paid under such policy or used by December 31, 2020, and to seek reimbursement from FEMA and Federal Cares Act funds. Motion carried, Trustee Hawxhurst absent, all others voting "Aye".

9/11 CEREMONY
RES.#[158-2020](#)

It was moved by Trustee Reardon, seconded by Trustee Boccio, to hold the annual 9/11 Ceremony at the 9/11 Park at Village Hall on September 11, 2020. Motion carried, Trustee Hawxhurst absent, all others voting "Aye".

SCHOOL CROSSING –
WALNUT STREET
RES.#[159-2020](#)

It was moved by Trustee Boccio, seconded by Trustee Reardon, to approve a request from Police Chief Paladino to relocate School Crossing #20 at Hempstead Ave. and Walnut St. to Sherman St. and Clark Ave pursuant to a recent Pedestrian Activity Study of both locations. Motion carried, Trustee Hawxhurst absent, all others voting "Aye".

BILLS
RES.#[160-2020](#)

It was moved by Trustee Reardon, seconded by Trustee Boccio, that the bills listed on the Abstract # Voucher #3, General Fund - \$1,869,956.24, Capital Fund - \$13,500.00, Trust and Agency - \$11,735.00, Community Dev. - \$11,895.77, Electronic Transfer - \$57,958.65, all be paid as soon as same have been duly audited by the majority. Motion carried, Trustee Hawxhurst absent, all others voting "Aye".

ADJOURNMENT

It was moved by Trustee Boccio, seconded by Trustee Reardon, to adjourn the meeting at 7:40 PM. Motion carried, Trustee Hawxhurst absent, all others voting "Aye".

INCORPORATED VILLAGE OF LYNBROOK RECORDS DISPOSITION WORKSHEET

DEPARTMENT: Village Clerk
 ADDRESS: Village Hall - Columbus Drive
 CONTACT PERSON: John Giordano
 TELEPHONE# (516) 599-8300

DESCRIPTION OF RECORD SERIES	# of Boxes	SCHEDULE #	DATES	RETENTION PERIOD
Summer Employment Applications	1	Personnel 1.[364] b	2006	3 years if not hired /6 years if
AT&T Misc. Correspondence	1/4	General Corresp. 10.[10]. c	1980-1989	No fiscal value = 0 years
TOH Credit Union- Misc. Corresp	1/4	General Corresp. 10.[10]. c	1989	No fiscal value = 0 years
FOIL Applications	1/4	Public Access 4.[409].a	2010- 2014	6 months
FD- Contracts	1/4	General 6.[6]	1994- 2014	6 years after contract end
LENS- NYS-DMV notifications	1/4	Personnel 24.[745] a	2006-2007	No action = 0/ 3 years if
PERMA Audit -	1/4	General 17.[17] b	2007	Background material = 6 years
²⁰⁰⁹ Highway Project Misc. Corresp.	1/4	General Corresp. 10.[10]. c	2007-2009	No fiscal value = 0 years
Towing Franchise Agreements	1/4	General Corresp. 10.[10]. c	1997-2014	No fiscal value = 0 years

AUTHORIZATION FOR DESTRUCTION

[Signature] 8/17/20
 X RMQ - VILLAGE CLERK DATE

X _____
 DEPARTMENT SUPERVISOR DATE

APPROVED BY RESOLUTION OF
 BOARD OF TRUSTEES:

8-17-2020

I DO HEREBY CERTIFY I HAVE DESTROYED THE ABOVE RECORDS

X _____
 SIGNATURE DATE

X _____
 SIGNATURE DATE

X _____
 PRINT NAME