

A regular meeting of the Board of Trustees was held on Monday, May 2, 2022 at 7:00 P.M. in the Village Hall:

Present: Mayor Alan C. Beach  
Deputy Mayor Michael Hawxhurst  
Trustee Ann Marie Reardon  
Trustee Laura Ryder  
Village Administrator John Giordano  
Village Attorney Thomas Atkinson  
Absent: Trustee Robert Boccio

MINUTES – 4/4/2022  
RES.# 106-2022

It was moved by Trustee Reardon, seconded by Trustee Ryder, to accept the Minutes of April 4, 2022 as submitted and place on file. Motion carried, Trustee Boccio absent, all others voting “Aye”.

Fire Chief John Donald introduced the newly elected Chiefs:  
Christopher Kelly, Chief Engineer  
Daniel Ambrosio, 1<sup>st</sup> Assistant Chief  
Scott Bien, 2<sup>nd</sup> Assistant Chief  
Clayton Murphy, 3<sup>rd</sup> Assistant Chief

PRESENTATION – P.D.  
GRANT AWARD

Legislator C. William Gaylor presented 2 Nassau County CRP Grant Awards for the purchase of protection gear and computer tablets for the Lynbrook Police Department. The Board thanked the Legislator for his continued support of the Village.

PRESENTATION –  
ARBOR DAY – APRIL  
29<sup>TH</sup>

Mayor Beach proclaimed Friday, April 29, 2022 as Arbor Day in the Village of Lynbrook.

PRESENTATION –  
NATIONAL THERAPY  
ANIMAL DAY – APRIL  
30<sup>TH</sup>

Mayor Beach proclaimed Saturday, April 30, 2022 as National Therapy Animal Day in the Village of Lynbrook.

PRESENTATION –  
AUTISM AWARENESS  
MONTH

Mayor Beach proclaimed the month of April as Autism Awareness Month in the Village of Lynbrook. It was moved by Trustee Reardon, seconded by Trustee Ryder, to place signage reading “Autistic Child Area” on both ends of Catalpa Avenue between Broadway and Peninsula Blvd as requested by Marian and Timothy Mingo of 12 Catalpa Avenue. Motion carried, Trustee Boccio absent, all others voting “Aye”.

AUTHORIZATION –  
RECREATION DANCE  
RECITAL – JUNE 10-11  
RES.#107-2022

It was moved by Deputy Mayor Hawxhurst, seconded by Trustee Ryder, to authorize the Mayor to sign an Agreement with Malverne Union Free School District for the use of Howard T. Herber auditorium on June 10 – 11, 2022 for the Recreation Department’s 2022 Dance Recital. Motion carried, Trustee Boccio absent, all others voting “Aye”.

AUTHORIZATION –  
CHANGE ORDER – SALT  
SHED  
RES.#[108-2022](#)

It was moved by Deputy Mayor Hawxhurst, second by Trustee Reardon, to authorize Change Order No. 1 to the Salt Shed Project with KJB Industries at a cost of \$3,100 for epoxy coated rebar in lieu of untreated rebar. Motion carried, Trustee Boccio absent, all others voting “Aye”.

AUTHORIZATION –  
SOCCER CLINIC  
RES.#[109-2022](#)

It was moved by Trustee Reardon, seconded by Trustee Ryder, to authorize Pioneer Sports to offer a Soccer Clinic and an outing to Yankee Stadium on July 23, 2022. Motions carried, Trustee Boccio absent, all others voting “Aye”.

AUTHORIZATION –  
AMEND GRANT - NCCD  
RES.#[110-2022](#)

It was moved by Trustee Reardon, seconded by Deputy Mayor Hawxhurst, to authorize amending our 48<sup>th</sup> year Community Development Block Grant application to substitute the “Improvement of 14 St James Place/Parking Field #8 \$65,000” for “Street Improvements-Central Ave \$65,000”. Motion carried, Trustee Boccio absent, all others voting “Aye”. It was moved by Trustee Ryder, seconded by Trustee Reardon, that the Board of Trustees declares itself as Lead Agency and that a Negative Declaration be issued for this action as it has no significant adverse impact on the environment pursuant to the New York State Environmental Quality Review Act. Motion carried, Trustee Boccio absent, all others voting “Aye”. It was moved by Trustee Reardon, seconded by Trustee Ryder to transfer \$65,000 in unused 2020 Road Bond funds to the Debt Reserve Fund. Motion carried, Trustee Boccio absent, all others voting “Aye”. It was moved by Deputy Mayor Hawxhurst, seconded by Trustee Ryder, to authorize the Department of Public Works to pave the Village owned vacant lot at 14 St. James Place for additional parking/access for municipal Parking Field #8, and authorize a transfer of up to \$65,000 from A9090 Fund Balance to the Capital Fund to finance said expenses. Motion carried, Trustee Boccio absent, all others voting “Aye”.

AUTHORIZATION –  
AMEND GRANT – NYS  
SAM – POLICE  
VEHICLES  
RES.#[111-2022](#)

It was moved by Trustee Reardon, seconded by Trustee Ryder, to amend \$147,000 NYS DASNY-Sam Grant application #24601 to substitute “Office Building Impts” \$131,000 to read “3 Police Vehicles” \$131,000 and to approve a temporary transfer from General Fund to Capital Fund, and from Capital Fund to General Fund once the grant proceeds are received. Motion carried, Trustee Boccio absent, all others voting “Aye”. It was moved by Deputy Mayor Hawxhurst, second by Trustee Reardon, that the Board of Trustees declares itself as Lead Agency and that a Negative Declaration be issued for this action as it has no significant adverse impact on the environment pursuant to the New

York State Environmental Quality Review Act. Motion carried, Trustee Boccio absent, all others voting “Aye”.

AUTHORIZATION –  
WORKER’S COMP TAIL  
CLAIM ADMIN.  
RES.#[112-2022](#)

It was moved by Deputy Mayor Hawxhurst, seconded by Trustee Reardon, to authorize the Mayor to sign the renewal of the contract for Worker’s Compensation Tail Claim Administration with PERMA. Motion carried, Trustee Boccio absent, all others voting “Aye”.

AUTHORIZATION –  
MATTRESS RECYCLING  
RENEWAL  
RES.#[113-2022](#)

It was moved by Deputy Mayor Hawxhurst, seconded by Trustee Ryder, to authorize the Mayor to sign a renewal agreement with Renewable Recycling, Inc for Mattress Recycling. Motion carried, Trustee Boccio absent, all others voting “Aye”.

SALE OF SURPLUS F.D.  
VEHCILE – 421-2  
RES.#[114-2022](#)

It was moved by Trustee Reardon, seconded by Trustee Ryder, to authorize negotiations for the sale of surplus Fire Department vehicle 421-2, 2000 Ford Expedition Vin #1FMFK16558LA4556, to the Central Volunteer Fire Department in Hawley, PA. Motion carried, Trustee Boccio absent, all others voting “Aye”.

SET DATE – BOARD OF  
TRUSTEE MEETINGS –  
SUMMER SCHEDULE  
RES.#[115-2022](#)

It was moved by Deputy Mayor Hawxhurst, seconded by Trustee Ryder, to approve the following dates for the summer schedule of Village Board Meetings at 7:00 P.M.:

June 20<sup>th</sup>

July 18<sup>th</sup>

August 22<sup>rd</sup>

September 12<sup>th</sup>

Motion carried, Trustee Boccio absent, all others voting “Aye”.

SET DATE – BID  
OPENING –  
WASTE/RECYCLING  
DISPOSAL – 6/2/2022  
RES.#[116-2022](#)

It was moved by Trustee Reardon, seconded by Trustee Ryder, to set the date to open bids on June 2, 2022 for Disposal of Recyclables and Bulk Waste. Motion carried, Trustee Boccio absent, all others voting “Aye”.

2022 SEASONALS – DPW  
RES.#[117-2022](#)

It was moved by Trustee Ryder, seconded by Deputy Mayor Hawxhurst, to approve the attached list (Exhibit A) of 2022 seasonal employees for the Department of Public Works. Motion carried, Trustee Boccio absent, all others voting “Aye”, Trustee Reardon recused for James and Matthew Reardon.

2022 SEASONALS –  
RECREATION  
RES.#[118-2022](#)

It was moved by Trustee Ryder, seconded by Trustee Reardon, to approve the attached list (Exhibit B) of 2022 seasonal employees for the Recreation Department and to approve converting the attached list (Exhibit C) from Park Attendant Part Time to Park Attendant Seasonal

with no change in hourly wage. Motion carried, Trustee Boccio absent, all others voting “Aye”, Deputy Mayor Hawxhurst recused on Nora Kane.

DONATION OF LEAVE  
TIME  
RES.#[119-2022](#)

It was moved by Trustee Reardon, seconded by Trustee Ryder, to approve a request until July 31, 2022 to allow DPW CSEA employees to donate leave time to Laborer Ed Bass in accordance with the CSEA contract. Motion carried, Trustee Boccio absent, all others voting “Aye”.

TRANSFER OF FUNDS  
RES.#[120-2022](#)

It was moved by Deputy Mayor Hawxhurst, seconded by Trustee Reardon, to approve the following Budget Transfers for Fiscal Year 2021-2022:

To: 001.1325.0436	Treasurer – Professional Services	\$7,200.00
Fr: 001.1420.0432	Contingent	(7,200.00)
To: 001.1420.0443	Law – Prosecutors	\$6,200.00
Fr: 001.1420.0436	Law – Professional Services	(6,200.00)
To: 001.7310.0418	Youth Programs – Building Supplies	\$2,000.00
Fr: 001.7310.0475	Youth Programs – Program Expense	(2,000.00)
To: 001.9089.0808	Accrued, Vac, Sick & Term	\$6,525.00
Fr: 001.1990.0444	Contingent	(6,525.00)

Motion carried, Trustee Boccio absent, all others voting “Aye”.

2020/2021 FINANCIAL  
REPORT  
RES.#[121-2022](#)

It was moved by Deputy Mayor Hawxhurst, seconded by Trustee Reardon to accept the filing of the 2020/2021 Financial Report. Motion carried, Trustee Boccio absent, all other voting “Aye”.

SETTLEMENT –  
BASELINE HEALTH  
RES.#[122-2022](#)

It was moved by Deputy Mayor Hawxhurst, seconded by Trustee Reardon, to authorize the Village Attorney to negotiate and settle a claim against Baseline Health for partial unpaid rent to the Village in relation to their use of Greis Park for COVID testing. Motion carried, Trustee Boccio absent, all other voting “Aye”.

SETTLEMENT –  
EMPLOYEE AUTO  
RES.#[123-2022](#)

It was moved by Trustee Ryder, seconded by Trustee Reardon, to approve the settlement of damage to an employee vehicle in the DPW parking lot by a Village vehicle in the amount as not to exceed \$898.70. Motion carried, Trustee Boccio absent, all others voting “Aye”.

REQUEST - LYNBROOK  
SD 20 LACROSSE – MAY  
4 -5, 2022  
RES.#[124-2022](#)

It was moved by Trustee Reardon, seconded by Deputy Mayor Hawxhurst, to approve a request from the Lynbrook SD20 Lacrosse Team to use a Food Truck during their games at Greis Park on May 4<sup>th</sup> and 5<sup>th</sup> . Motion carried, Trustee Boccio absent, all others voting “Aye”.

PATRIOTS WEEKEND –  
5/29/22 – 5/30/22  
**RES.#125-2022**

It was moved by Deputy Mayor Hawxhurst, seconded by Trustee Reardon, to approve Patriots Weekend festivities at Greis Park by the Village on May 29<sup>th</sup> beginning at 4:30 to include Picnic, entertainment and fireworks, and Memorial Day Parade on May 30<sup>th</sup> on Merrick Rd from Charles Street to Columbus Dr as requested by the Lynbrook VFW. Motion carried, Trustee Boccio absent, all others voting “Aye”.

BILLS

It was moved by Trustee Ryder, seconded by Trustee Reardon, that the bills listed on the Abstract of Audited Voucher #16, General Fund - \$1,070,785.47, Capital Fund - \$91,025.05, Trust & Agency - \$314.35, Electronic Transfer - \$78,884.71, all be paid as soon as same have been duly audited by the majority. Motion carried, Trustee Boccio absent, all others voting “Aye”.

GOOD & WELFARE

Mayor Beach invited all those in attendance for a continuation of the meeting in the conference room.

ADJOURNMENT

It was moved by Trustee Reardon, seconded by Deputy Mayor Hawxhurst, to adjourn the meeting at 9:15 PM. Motion carried, Trustee Boccio absent, all others voting “Aye”.

APPROVED BY RESOLUTION OF  
BOARD OF TRUSTEES:

INCORPORATED VILLAGE OF LYNBROOK

5-2-22

INTER-DEPARTMENTAL COMMUNICATION

April 5, 2022

FROM: Philip Healey Supt. of Public Works  
TO: Mayor & Board of Trustees  
SUBJECT: Approval for Seasonal Employees

Name	Salary	Title	Effective
<u>Returning</u> <u>yrs.</u>			
Bermiss, Daniel 4	\$12. <sup>75</sup> <del>50</del>	Seasonal Laborer	5/2/2022
Reardon, James 3 (winter)	\$15.00	Seasonal Laborer	5/2/2022
Sitzman, Timothy 2 (winter)	\$15.00	Seasonal Laborer	5/2/2022
O'Brien, Patrick 5	\$12. <del>00</del>	Seasonal Laborer	5/2/2022
Cribbin, Kevin 7 (winter)	\$15.00	Seasonal Laborer	5/2/2022
Curran, Isabella 4	\$12.75	Typist/Clerk Seasonal	5/2/2022
Paladino, Nicholas 4	\$12.75	Seasonal Laborer	5/2/2022
<u>New</u> Abrams, Andrew 5	\$13.00	Seasonal Laborer	5/2/2022
Reardon, Matthew 2	\$12.25	Seasonal Laborer	5/2/2022
<del>Vassallo, Matthew</del>	<del>\$12.00</del>	<del>Seasonal Laborer</del>	<del>5/2/2022</del>

Convert title from Seasonal Rec Attendant to Seasonal Laborer

Bermiss, Conner 2	\$12.25	Seasonal Laborer	5/2/2022
Donovan, William 4	\$12.75	Seasonal Laborer	5/2/2022

Signed PH 

PH:lm

**INCORPORATED VILLAGE OF LYNBROOK**

**INTER-DEPARTMENTAL COMMUNICATION**

**DATE:** April 26, 2022  
**FROM:** Keith Bonomo  
**TO:** Mayor Beach  
**CC:** John Giordano, Village Administrator  
**SUBJECT:** Seasonal Employee New Hires

APPROVED BY RESOLUTION OF BOARD OF TRUSTEES:

5-2-22

I would like to request the following to be hired for the summer 2022 season at the respective scheduled starting salaries:

- |                     |   |
|---------------------|---|
| Kevin Rivera        | Recreation Attendant Seasonal               |
| Ryan Rivera         | Recreation Attendant Seasonal               |
| Tyler Umowski       | Recreation Attendant Seasonal               |
| Matthew Vassallo    | Recreation Attendant Seasonal               |
| Christopher Parlato | Recreation Attendant Seasonal               |
| William Lewald      | Lifeguard Grade 1 Seasonal <sup>15.50</sup> |
| Michael Mahoney     | Lifeguard Grade 1 Seasonal                  |
| Nora Kane           | Lifeguard Grade 1 Seasonal                  |

(12. hr all new)

Thank you,

Signature \_\_\_\_\_

Keith Bonomo, Park Supervisor

**INCORPORATED VILLAGE OF LYNBROOK****INTER-DEPARTMENTAL COMMUNICATION****DATE:** April 27, 2022APPROVED BY RESOLUTION OF  
BOARD OF TRUSTEES:**FROM:** Andrea Genna5-2-22**TO:** Mayor Beach**CC:** John Giordano, Village Administrator**SUBJECT:** Employee Title Change

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This request is for the following Recreation Attendant Part Time employees to be converted to Recreation Attendant Seasonal starting on May 1, 2022 to allow them to work more hours during the busy summer season.

Hourly wages will remain the same.

**Erin Dalton**  
**Amanda Larow**  
**Abigail Loiselle**  
**Julia Miller**  
**Veronica Montanez**  
**Natalie Palomino**  
**Natasha Rivera**

Thank you,

Signature \_\_\_\_\_



Bd cal  
5-2-22  
# 6A

pg 1 of 8

**Florence Maxwell**

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**From:** Kate Moore  
**Sent:** Wednesday, April 20, 2022 1:25 PM  
**To:** Florence Maxwell  
**Subject:** FW: Rec attendant seasonals Virgona & Valerio

FYI: Ariana Valeria and Thomas Virgona should be on the next board meeting agenda to be approved as rec attendant, seasonal rehire.  
Ginger will take care of getting an IDC to John.

APPROVED BY RESOLUTION OF  
BOARD OF TRUSTEES:

*Kate Moore*  
Human Resources Clerk  
Inc. Village of Lynbrook  
516-599-8300, ext. 206

5-2-22

**From:** Ginger Fuentes <GFuentes@lynbrookvillage.com>  
**Sent:** Wednesday, April 20, 2022 12:57 PM  
**To:** Kate Moore <kmoore@lynbrookvillage.com>  
**Subject:** RE: Rec attendant seasonals Virgona & Valerio

Who knows what happened.....I'll get the names on for the next board meeting! LOL

**From:** Kate Moore <kmoore@lynbrookvillage.com>  
**Sent:** Wednesday, April 20, 2022 12:41 PM  
**To:** Ginger Fuentes <GFuentes@lynbrookvillage.com>  
**Cc:** Krislyn Roberts <KRoberts@lynbrookvillage.com>  
**Subject:** RE: Rec attendant seasonals Virgona & Valerio

They are the last 2 names on the spreadsheet you sent, but I don't see their names on any lists of board approvals. There is a list of rec attendants that were approved at the 3/21/22 board meeting (they are not on that list) and I have a list of lifeguard and rec attendant approvals from the 1/24 board meeting. I don't see Virgona or Valerio on either of those lists.

*Kate Moore*  
Human Resources Clerk  
Inc. Village of Lynbrook  
516-599-8300, ext. 206

**From:** Ginger Fuentes <GFuentes@lynbrookvillage.com>  
**Sent:** Wednesday, April 20, 2022 12:32 PM  
**To:** Kate Moore <kmoore@lynbrookvillage.com>  
**Subject:** RE: Rec attendant seasonals Virgona & Valerio

Could it have been that the end of the list got cut off?? (they are the last 2 on the list)

**John Giordano**

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**From:** Ginger Fuentes  
**Sent:** Wednesday, April 27, 2022 2:02 PM  
**To:** Alan Beach; John Giordano  
**Cc:** Kate Moore  
**Subject:** Recreation Attendant Seasonal

Hi,  
Kevin Hanson's name was not on the approved rehire list for the title of Recreation Attendant Seasonal. He was originally hired in 2020, was rehired in 2021, and was inadvertently left off the list that was submitted to the board in January.  
I don't know if this needs to be submitted to a board meeting on an official IDC or if Kate can go ahead and enter him into Civil Service already.

Let me know if an IDC is preferred.

Thanks,

**Ginger Fuentes**  
**Lynbrook Recreation**  
**(516)599-8000**

APPROVED BY RESOLUTION OF  
BOARD OF TRUSTEES:

5-2-22

**Florence Maxwell**

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**From:** Kate Moore  
**Sent:** Tuesday, April 26, 2022 4:08 PM  
**To:** John Giordano  
**Cc:** Valerie Onorato; Florence Maxwell; Krislyn Roberts  
**Subject:** Ann Marie Reardon recommendation for seasonal clerk typist  
**Attachments:** IDC - seasonal clerk typist.doc

Ann Marie Reardon dropped off an application for a Seasonal Clerk Typist to work in the Clerk's office in Village Hall this summer. I have attached an IDC asking for approval to move forward with the hiring process. Is it possible to add Margaret Basile to the agenda for Monday's board meeting?

*Kate Moore*  
Human Resources Clerk  
Inc. Village of Lynbrook  
516-599-8300, ext. 206

APPROVED BY RESOLUTION OF  
BOARD OF TRUSTEES:

5-2-22

**INCORPORATED VILLAGE OF LYNBROOK**

**INTER-DEPARTMENTAL COMMUNICATION**

**DATE:** April 19, 2022  
**FROM:** Keith Bonomo  
**TO:** Mayor Beach  
**CC:** John Giordano, Village Administrator  
**SUBJECT:** Employee Title Change

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This request is for the following Park Attendant Part Time employees to be converted to Park Attendant Seasonal starting on May 1, 2022 to allow them to work more hours during the summer season.

Hourly wages will remain the same.

**Alex Bonomo**  
**Kevin Bonomo**  
**Reid Lengyel**  
**Joseph Martin**  
**Lorenzo Mastropieri**  
**Zachary Schroeder**  
**Justin Swing**

APPROVED BY RESOLUTION OF  
BOARD OF TRUSTEES:

5-2-22

Thank you,

Signature \_\_\_\_\_



# Village of Lynbrook Seasonal Employment Wage Policy

*(For Internal Use Only)*

The purpose of this Policy is to enable Department Heads and Payroll Administrative Personnel to establish hourly wages for new and returning Seasonal workers, in a consistent, equitable manner. Nominations for Seasonal employment (except Lifeguards) must first be brought to the attention of the Mayor for approval prior to seeking Board meeting approval.

Seasonal employment is effective between May 1 to September 30 only.

### Workday

- Days and work hours are determined by the Department Head based on the needs of the Village

### Overtime

- Seasonal workers shall not exceed 40 hours a week

### Base Pay

- Effective for 2021, the base pay starting salaries are as follows:

Recreation Attendant	12.00/hour
Park Attendants	12.00/hour
Cleaners	12.00/hour
Lifeguards(effective 2022)	15.50/hour 1 <sup>st</sup> & 2 <sup>nd</sup> yr, 16.00/hour, 3 <sup>rd</sup> & 4 <sup>th</sup> yr, 16.50/hour 5 <sup>th</sup> yr
Clerk Typists	12.00/hour
Laborers	12.00/hour

### Longevity

- In addition to hourly base pay, Seasonal workers, except Lifeguards, shall receive .25 per hour for each year of service

### Supervisors

- There shall be a maximum of 3 Seasonals serving as "captains" in each category at the Pool and Park. Those serving in this capacity are to receive a .75 per hour increment

### Lifeguards

- Lifeguards that receive their Water Safety Instructor (WSI) certification are to receive a 1.00 per hour increase effective upon submitting their WSI; Swim Coach TBD by the Village Board of Trustees

### Minimum Wage

- Lynbrook has not opted to follow State minimum wage guidelines for Seasonal workers

Any amendment to this Policy is under authority of the Mayor and Board of Trustees

**Adopted:** May 17, 2021  
**Amended:** January 24, 2022