

A regular meeting of the Board of Trustees was held on Monday, March 21, 2022 at 7:00 P.M. in the Village Hall:

Present: Mayor Alan C. Beach
Deputy Mayor Michael Hawxhurst
Trustee Ann Marie Reardon
Trustee Robert Boccio
Trustee Laura Ryder
Village Administrator John Giordano
Village Attorney Thomas Atkinson

MINUTES – 3/7/22
RES.# [73-2022](#)

It was moved by Trustee Reardon, seconded by Trustee Ryder, to accept the Minutes of March 7, 2022 as submitted and place on file. Motion carried, all voting “Aye”.

PROCLAMATION –
NATIONAL LIBRARY
WEEK – APRIL 3-9, 2022

The Mayor proclaimed the week of April 3-9, 2022 as National Library Week in the Village of Lynbrook.

REQUEST – BOY SCOUT
TROOP 332 – GREIS
PARK, 4/29-5/1/22
RES.# [74-2022](#)

It was moved by Trustee Boccio, seconded by Trustee Reardon, to authorize Boy Scout Troop 332 to utilize Greis Park picnic area for its Annual Advancement Weekend Campout from the evening of Friday, April 29th thru the morning of Sunday, May 1st and waive all fees. Motion carried, all voting “Aye”.

2022/2023 TENTATIVE
BUDGET
RES.# [75-2022](#)

The Mayor reported that the Budget Officer has filed the 2022/2023 Tentative Budget with the Lynbrook Board of Trustees in accordance with Section 5-504 and 5-508 of the Village Law.

SET DATE – PUBLIC
HEARING L.L. # 3 OF
2022 – TAX CAP – 4/4/22
RES.# [76-2022](#)

It was moved by Trustee Reardon, seconded by Trustee Boccio, to set the date of April 4, 2022 at 7:00 P.M. for a Public Hearing to consider the enactment of proposed Local Law #3 of 2022 to amend Village Code Chapter 222, entitled “Taxation” Article VIII “Authority for Tax Levy Limit Override” to provide that the 2022 real property taxation may exceed the tax levy limit set forth in General Municipal Law 3-c. Motion carried, all voting “Aye.”

SET DATE – 2022/2023
BUDGET HEARING –
4/4/22
RES.# [77-2022](#)

It was moved by Trustee Boccio, seconded by Deputy Mayor Hawxhurst, to set the date of Monday, April 4, 2022 at 7 PM for a Public Hearing to consider the adoption of the 2022/2023 Lynbrook Tentative Budget. Motion carried, all voting “Aye”.

2021/2022 TRANSFER OF
FUNDS
RES.# [78-2022](#)

It was moved by Deputy Mayor Hawxhurst, seconded by Trustee Boccio, to approve the attached (see exhibit “A”) Budget Transfers and amendments for Fiscal Year 2021-2022. Motion carried, all voting “Aye”.

AUTHORIZATION – F.D.
MEDICAL SERVICE
TRAINING – 4/23-4/30/22
RES.# [79-2022](#)

It was moved by Deputy Mayor Hawxhurst, seconded by Trustee Reardon to grant permission to a member of Lynbrook Emergency Medical Co to also attend JEMS Hands on Training Conference/Classes held concurrently with the FDIC 2022 in Indianapolis on April 23-30, 2022. Motion carried, all voting “Aye”.

ADOPTION – EMPLOYEE
EVALUATION POLICY
RES.#80-2022

It was moved by Trustee Boccio, seconded by Trustee Ryder, to adopt an Employee Evaluation Policy to minimize exposure to Employment Practices Liability claims as recommended by Glatfelter Public Practice representing the Village insurance carriers. Motion carried, all voting “Aye”.

2022 PARK SEASONALS
RES.#81-2022

It was moved by Trustee Ryder, seconded by Trustee Boccio, to approve the hiring of those on the attached list (Exhibit B) of 2022 seasonal employees for the Recreation Department. Motion carried, Trustees Hawxhurst and Reardon Abstained, all others voting “Aye”.

2022 SEASONALS – NEW
HIRES
RES.#82-2022

It was moved by Trustee Reardon, seconded by Trustee Ryder, to approve the following new hires for the Summer 2022 season as per the Village’s Seasonal Wage Policy:

Nicholas Canny	Lifeguard Grade 1
Michael Nuzzi	Lifeguard Grade 1
Nicholas Nuzzi	Lifeguard Grade 1
Kaylee Palmer	Lifeguard Grade 1
Joseph Gaertner	Recreation Attendant Seasonal

Motion carried, all voting “Aye”.

AUTHORIZATION –
N.C.CRP FD GRANT
RES.#83-2022

It was moved by Trustee Reardon, seconded by Trustee Boccio, to authorize the Mayor to sign the applications and related Contracts for two Community Revitalization Program (CRP) grants for various Firematic items from the County of Nassau in the amount of \$50,000 for Safety Ropes and \$25,000 for 10 Computer Tablets or \$75,000 total. Motion carried, all voting “Aye”. It was moved by Trustee Boccio, seconded by Trustee Ryder, that the Board of Trustees declares itself as Lead Agency and that a Negative Declaration be issued for this action as it has no significant adverse impact on the environment pursuant to the New York State Environmental Quality Review Act. Motion carried, all voting “Aye”.

AMEND OPTIONAL
GROUP LIFE
INSURANCE BROKER
RES.#84-2022

It was moved by Trustee Reardon, seconded by Trustee Ryder, to designate Jean Paul David as the Broker of Record for the employees optional Group Life Insurance with Mass Mutual, formerly Mike Bertolini. Motion carried, all voting “Aye”.

BILL

It was moved by Trustee Ryder, seconded by Trustee Reardon, that the bills listed on the Abstract of Audited Voucher #14, General Fund - \$694,981.85, Trust & Agency - \$33419.48, all be paid as soon as same have been duly audited by the majority. Motion carried, all voting “Aye”.

GOOD AND WELFARE

The Mayor invited all those present for a continuation of the Meeting in the Conference Room.

BUDGET REVIEW –
PARKS & RECREATION

The Board reviewed 2022/2023 budget requests for the Parks and Recreation Department and Tentative Budget with Budget Officer John Giordano.

ADJOURNMENT

It was moved by Trustee Reardon, seconded by Trustee Ryder, to adjourn the meeting at 9:58 PM. Motion carried, all voting “Aye”.

INTERDEPARTMENTAL COMMUNICATION

DATE: March 15, 2022
 TO: John Giordano
 FROM: Darlene DiCaro
 SUBJECT: Budget Transfers & Amendments

Please have the Board pass a resolution authorizing the following **Budget Transfers** for Fiscal Year **2021-2022**:

To:	001.1110.0132	Village Justice – Overtime	\$ 13,000.00
Fr:	001.8160.0132	Refuse Collection – Overtime	(13,000.00)
(To cover Count Night OT thru FYE – Judge requires an extra person per night)			
To:	001.1110.0410	Village Justice – Education	\$ 150.00
	001.1110.0411	Village Justice – Printing & Stationary	750.00
	001.1110.0413	Village Justice – Office Supplies	2,000.00
Fr:	001.1110.0455	Village Justice – Maintenance & Repairs	(2,900.00)
(See Attached IDC)			
To:	001.1355.0432	Assessment – Computer	\$ 2,000.00
Fr:	001.9060.0820	Health Insurance	(2,000.00)
(To cover expenses thru FYE)			
To:	001.1410.0121	Clerk – Salaries – Overtime	\$ 1,800.00
Fr:	001.8160.0132	Refuse Collection – Overtime	(1,800.00)
(To cover expenses thru FYE)			
To:	001.1410.0413	Clerk – Office Supplies	\$ 4,500.00
Fr:	001.9060.0820	Health Insurance	(4,500.00)
(To cover purchase of new copier in lieu of lease)			
To:	001.1640.0424	Central Garage – Hydraulic - Luboil	\$ 4,800.00
	001.1640.0450	Central Garage – Maint & Repair - Vehicles	43,000.00
Fr:	001.9060.0820	Health Insurance	(47,800.00)
(To cover expenses thru FYE – per P. Healey)			
To:	001.1650.0409	Central Communications – Subscriptions/Dues	\$ 168.00
	001.1650.0468	Central Communications – Website	2,000.00
Fr:	001.1650.0453	Central Communications – Maint of Radio Equip	(2,168.00)
(To cover expenses thru FYE)			
To:	001.3120.0132	Police – Salaries – Overtime – Police	\$ 108,000.00
Fr:	001.1990.0444	Contingent	(108,000.00)
(To cover expenses thru FYE – Per Chief Paladino)			
To:	001.3120.0133	Police – Salaries – Overtime – Staff	\$ 3,000.00
	001.3120.0134	Police – Salaries – Overtime – Traffic	\$ 1,300.00
Fr:	001.3120.0101	Police Salaries – Staff	(4,300.00)
(To cover expenses thru FYE – Per Chief Paladino)			

To:	001.3120.0202	Police – Vehicles	\$	145.00
	001.3120.0410	Police – Education		182.00
	001.3120.0411	Police – Printing & Stationary		3,000.00
Fr:	001.3120.0230	Police – Uniforms & Equipment		(3,327.00)
(To cover expenses thru FYE – Per Chief Paladino)				
To:	001.3120.0422	Police – First Aid	\$	2,000.00
Fr:	001.3120.0421	Police – Safety Supplies		(2,000.00)
(To cover expenses thru FYE – per Chief Paladino)				
To:	001.3120.0450	Police – Maint & Repair – Vehicles	\$	5,887.00
Fr:	001.3120.0104	Police – Salaries – Comm Operator		(5,887.00)
(To cover expenses thru FYE – per Chief Paladino)				
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To:	001.3310.0132	Traffic Control – Salaries - Overtime	\$	2,500.00
	001.3310.0428	Traffic Control – Road Materials		6,600.00
Fr:	001.3310.0428	Traffic Control – Sign Maintenance		(3,000.00)
	001.1990.0444	Contingent		(6,100.00)
(To cover expenses thru FYE – per P. Healey)				
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To:	001.3410.0202	Fire – Vehicles	\$	65,490.00
Fr:	001.1990.0444	Contingent		(65,490.00)
(To cover purchase of Chief Vehicle)				
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To:	001.5010.0132	Street Administration – Salaries - Overtime	\$	8,000.00
	001.5010.0411	Street Administration – Office Equipment		500.00
	001.5010.0416	Street Administration – Water		2,700.00
Fr:	001.5010.0417	Street Administration – Heat		(11,200.00)
(Per P. Healey)				
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To:	001.5110.0121	Street Maintenance – Salaries – Summer Help	\$	4,500.00
	001.5110.0424	Street Maintenance – Gas – Intermunicipal		10,000.00
Fr:	001.5110.0428	Street Maintenance – Road Materials		(14,500.00)
(Per P. Healey)				
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To:	001.6410.0481	Publicity – Newsletter	\$	10,000.00
Fr:	001.1990.0444	Contingent		(10,000.00)
(To cover thru FYE including Spring Newsletter)				
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To:	001.7110.0200	Parks – Building & Property	\$	23,000.00
Fr:	001.1990.0444	Contingent		(23,000.00)
(To cover 9-11 Memorial Park expenses)				
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To:	001.7180.0416	Pool – Water	\$	12,000.00
Fr:	001.1990.0444	Contingent		(12,000.00)
(To cover expenses thru FYE)				
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To:	001.7310.0401	Youth Programs – Contracted Services	\$	25,000.00
Fr:	001.1990.0444	Contingent		(25,000.00)
(See Attached Email, in addition to current budget deficit)				
To:	001.7310.0416	Youth Programs – Water	\$	3,100.00

Fr: 001.7310.0455 Youth Programs – Maintenance of Equip (3,100.00)
 (To cover expenses thru FYE per K. Bonomo)

To: 001.7310.0413 Youth Programs – Office Supplies \$ 1,500.00
 Fr: 001.7310.0475 Youth Programs – Program Expense (1,500.00)
 (See email dated 3/9/2022)

To: 001.9010.0800 State Retirement – Employee \$ 21,681.00
 Fr: 001.9010.0801 State Retirement - Police (21,681.00)

To: 001.9040.0809 Worker Comp – Tail \$ 8,000.00
 Fr: 001.9045.0812 Unemployment Insurance (8,000.00)

To: 001.9080.0835 Emp Reimbursed Benefits \$ 4,000.00
 Fr: 001.9045.0812 Unemployment Insurance (4,000.00)

To: 002.9089.0808 Accrued, Vac, Sick & Term \$ 44,315.00
 Fr: 001.0001.0823 Reserve for Emp Benefits Accrued Liability (44,315.00)

Please have the Board pass a resolution authorizing the following **Temporary Transfers** from Fund Balance to cover various Capital Projects that will be financed through the Grants noted below. Also, please have the Board approve the replenishment of the Fund Balance when the Grant Proceeds are received:

<u>Project</u>	<u>Grant</u>	<u>Amount</u>
Fire Department Sign	DASNY SAM Grant	\$ 16,000
EMO Office Expansion	DASNY SAM Grant	131,000
Drainage – Forest & Oak	GOSR Grant	600,000(est)
Dump Truck	CRP Grant	75,000
Police Gear	CRP Grant	50,000
Police Tablets	CRP Grant	25,000
Police Communications	CRP Grant	48,000
Fire Communications	CRP Grant	27,000
Parking Field #8	CDBG Grant	65,000
		<u>\$1,037,000</u>

To: 003.0003.0209 Cash – Capital Fund 3 \$ 1,037,000
 Fr: 001.0001.0200 Cash – General Fund (1,037,000)

Please have the Board pass a resolution authorizing the following **Transfers** from Contingency to cover balances of Capital Projects.:

To: 003.0003.0206 Cash – Capital Fund 2 (5 Corners Clock Project) \$ 1,312
 003.0003.0209 Cash – Capital Fund 3 (Parking Field #8 Project) 27,000
 Fr: 001.1990.0444 Contingency (28,312)

Exhibit "B"

Bd cal
3-21-22
8

Florence Maxwell

From: Kate Moore
Sent: Wednesday, March 16, 2022 8:53 AM
To: Florence Maxwell
Subject: FW: seasonal employees

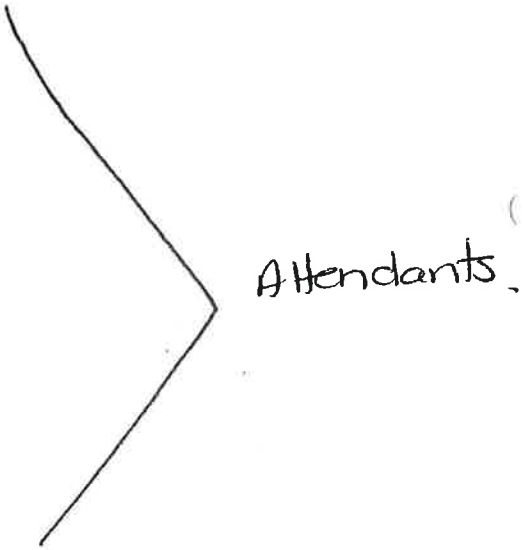
See below: the are rec attendants that have said they are coming back this summer:

Kate Moore
Human Resources Clerk
Inc. Village of Lynbrook
516-599-8300, ext. 206

From: Patricia Ciampi <PCiampi@lynbrookvillage.com>
Sent: Tuesday, March 15, 2022 1:59 PM
To: Kate Moore <kmoore@lynbrookvillage.com>
Subject: FW: seasonal employees

Sorry, Kate. I didn't give you the attendants.

- Isaiah Callahan
- Francis Cavelli
- Connor Lewis
- Sean McHale
- Keith Reardon
- Luke Rinaldi
- Michael Sapienza
- Maria Rohr
- Jennifer Bien
- Patricia Campo
- Dan Carrano
- Michael Ciampi
- Erin Dalton
- Amanda Larow
- Maria Pia Sapienza



Let me know if you need anything else.

From: Patricia Ciampi <PCiampi@lynbrookvillage.com>
Sent: Tuesday, March 15, 2022 1:54 PM
To: Patricia Ciampi <PCiampi@lynbrookvillage.com>
Subject: FW: seasonal employees

From: Patricia Ciampi
Sent: Tuesday, March 15, 2022 1:52 PM

To: Kate Moore <KMoore@lynbrookvillage.com>

Subject: seasonal employees

Hi Kate-

Below is a list of the people so far who are returning to the pool this summer.

Lifeguards

Kiera Derrig
Madeline Doyle
Summer Gaspard
Amelia Hannan
Margaret Hannan
Kathleen Healy
Casey Labarbera
Carolyn Moore
Emily Paladino
Caroline Ridings
Shannon Soffey

Sean Barrett
John Bertolini
Connor Connolly
Jeremy Callahan
Chad Gaspard
Tommy Moore
Sean Tortorella
Jack Dorney

Attendants

Patricia Ciampi
Inc Village of Lynbrook
Greis Veterans' Memorial Park
Recreation Department Clerk
516-599-8300 EX.412
pciampi@lynbrookvillage.com

<https://lynbrook.recdesk.com/Community/Home>