

A regular meeting of the Board of Trustees was held on Monday, March 13, 2023 at 7:00 P.M. in the Village Hall:

Present: Mayor Alan C. Beach  
Deputy Mayor Michael Hawxhurst  
Trustee Ann Marie Reardon  
Trustee Robert Boccio  
Trustee Laura Ryder  
Village Administrator John Giordano  
Village Attorney Thomas Atkinson

BOY SCOUT  
GOVERNMENT NIGHT

Mayor Beach introduced various Boy Scout Troop Leaders in recognition of Boy Scout Government Night. The Scouts presented reports on their respective Village Departments and adopted various resolutions later ratified by the Board.

Trustee Laura Ryder announced her resignation from the Lynbrook Village Board to accept an appointment to the Hempstead Town Board effective this date. Laura thanked the community for allowing her to serve.

It was moved by Trustee Reardon, seconded by Trustee Boccio, to adjourn to the conference room for a continuation of the meeting. Motion carried, all voting "Aye".

MINUTES – 2/21/23  
RES.#[45-2023](#)

It was moved by Trustee Reardon, seconded by Trustee Boccio, to accept the Minutes of February 21, 2023 as submitted and place on file. Motion carried, all voting "Aye".

REQUEST – FIRE  
DEPARTMENT P.F.#8 –  
4/16/2023  
REQ.#[46-2023](#)

It was moved by Trustee Boccio, seconded by Trustee Reardon, to approve the request from the Lynbrook Fire Department to utilize parking field #8 to conduct an Emergency Vehicle Operation Course for fire department members on Sunday, April 16<sup>th</sup>. Motion carried, all voting "Aye".

REQUEST – FIRE  
DEPARTMENT – JEMS  
CONFERENCE – 4/22-  
4/29/2023  
RES.#[47-2023](#)

It was moved by Deputy Mayor Hawxhurst, seconded by Trustee Boccio, to grant permission for a member of Emergency Medical Co to join the 10 Firefighters, making the total number 11 attendees, to attend the FDIC 2023 in Indianapolis on April 22-29, 2023. Motion carried, all voting "Aye".

REQUEST – 2023  
SUMMER CAR SHOW  
RES.#[48-2023](#)

It was moved by Trustee Reardon, seconded by Trustee Boccio, to approve the request from the Lynbrook Chamber of Commerce to host the Summer Car Show on Tuesday evenings on Atlantic Ave from Stauderman Ave to Merrick Road beginning in late June subject to review by the Mayor and Fire Chief. Motion carried, all voting "Aye".

REQUEST – EXPERIENCE  
LYNBROOK – P.F. #10 –  
4/29/2023  
RES.#[49-2023](#)

It was moved by Deputy Mayor Hawxhurst, seconded by Trustee Boccio, to approve the request from the Lynbrook Chamber of Commerce to have the parking meters in parking field #10 relaxed on Saturday, April 29<sup>th</sup> for the event "Experience Lynbrook". Motion carried, all voting "Aye".

It was moved by Deputy Mayor Hawxhurst, seconded by Trustee Reardon, to authorize the "Sons of the American Legion" and the

REQUEST – AMERICAN  
LEGION WALKATHON –  
4/29/2023  
RES.#[50-2023](#)

“American Legion Auxiliary” to utilize Greis Park for their Annual NYS Walk-a-Thon on April 29, 2022 from 10am – 1pm. Motion carried, all voting “Aye”.

REQUEST – PROGRAM  
FEE CHANGE  
RES.#[51-2023](#)

It was moved by Trustee Reardon, seconded by Trustee Boccio, to approve the request to amend the program fees for Adult Yoga to \$55 for adults and \$45 for seniors for a 10-week session. Motion carried, all voting “Aye”. It was moved by Trustee Boccio, seconded by Deputy Mayor Hawxhurst, to increase the rate of pay for the yoga classes from \$60 to \$65 per class. Motion carried, all voting “Aye”.

PROCLAMATIO – FAIR  
HOUSING MONTH  
RES.#[52-2023](#)

Mayor Beach proclaimed the month of April as Fair Housing Month in the Village of Lynbrook.

SEVERANCE PAYOUT –  
NATASHA RIVERA  
RES.#[53-2023](#)

It was moved by Trustee Boccio, seconded by Trustee Reardon, to approve a severance payout for Natasha Rivera, Recreation Attendant Part-Time due to her resignation effective March 13, 2023. Motion carried, all voting “Aye”.

SEVERANCE PAYOUT –  
LAUREN SAUTER  
RES.#[54-2023](#)

It was moved by Trustee Reardon, seconded by Trustee Boccio, to approve the severance payout for Lauren Sauter, Police Communications Operator in accordance with the terms of the CSEA agreement due to her resignation effective February 25, 2023. Motion carried, all voting “Aye”.

SEVERANCE PAYOUT –  
THOMAS DONALDS  
RES.#[55-2023](#)

It was moved by Trustee Boccio, seconded by Trustee Reardon, to approve a severance payout for Thomas Donalds, Automotive Mechanic due to his retirement effective February 28, 2023 in accordance with the terms of the CSEA agreement. Motion carried, all voting “Aye”.

SEVERANCE PAYOUT –  
MARGARET  
GALLAGHER  
RES.#[56-2023](#)

It was moved by Trustee Boccio, seconded by Deputy Mayor Hawxhurst, to approve a severance payout for Margaret Gallagher, School Crossing Guard due to her retirement effective February 25, 2023. Motion carried, all voting “Aye”.

SEVERANCE PAYOUT –  
JOSEPH MARTIN  
RES.#[57-2023](#)

It was moved by Trustee Reardon, seconded by Trustee Boccio, to approve a severance payout for Joseph Martin, Park Attendant due to his resignation effective February 20, 2023. Motion carried, all voting “Aye”.

BOND RESOLUTION –  
SEVERANCES  
RES.#[58-2023](#)

It was moved by Deputy Mayor Hawxhurst, seconded by Trustee Boccio, to adopt a Bond Resolution (exhibit “A”) authorizing the issuance of bonds to finance amounts due to employees separation from employment not to exceed \$900,000 and issue a Declaration of Intent to expend funds to pay such amounts prior to receipt of said Bond funds. It was moved by Trustee Reardon, seconded by Trustee Boccio, that the Board of Trustees declares itself as Lead Agency and that a Negative Declaration be issued for this action as it has no significant adverse impact on the environment pursuant to the New York State Environmental Quality Review Act. Motion carried, all voting “Aye”.

BILLS

It was moved by Trustee Boccio, seconded by Trustee Reardon, that the bills listed on the Abstract of Audited Voucher #11, General Fund - \$338,818.58, Capital Fund - \$763,755.83, Trust & Agency -

\$75.00, Electronic Transfer - \$89,146.44, all be paid as soon as same have been duly audited by the majority. Motion carried, all voting “Aye”.

BUILDING DEPT –  
TERRANCE DALY  
RES.#[59-2023](#)

It was moved by Trustee Boccio, seconded by Trustee Reardon, to authorize the Mayor to sign an agreement with Terrance Daly as an Illegal Housing Investigator for the Building Department to substitute during Investigator Ralph Vallarella’s illness. Motion carried, all voting “Aye”.

DPW – K. CRIBBIN –  
LABORER FULLTIME  
RES.#[60-2023](#)

It was moved by Deputy Mayor Hawxhurst, seconded by Trustee Boccio, to approve the hiring of Seasonal Laborer Kevin Cribbin as a Laborer in the Department of Public Works in accordance with the terms of the CSEA Agreement. Motion carried, all voting “Aye”.

K. MCMAHON - MOTOR  
EQUIPMENT OPERATOR  
RES.#[61-2023](#)

It was moved by Trustee Reardon, seconded by Deputy Mayor Hawxhurst, to approve the title change for Kevin McMahon from Sanitation Worker to Motor Equipment Operator-Sanitation in the Department of Public Works. Motion carried, all voting “Aye”.

SEASONAL WAGE  
POLICY  
RES.#[62-2023](#)

It was moved by Trustee Reardon, seconded by Trustee Boccio, to amend the Seasonal Wage Policy with an increase for the starting salary to \$15 per hour for all Seasonal employees (See exhibit “B”). Motion carried, all voting “Aye”.

The Board reviewed the 2023/2024 Tentative Budget requests from Library, Fire Department and Administration.

Melissa Matassa of Geico Insurance, 475 Sunrise Highway, indicated that they are considering changing the use of the premises to a recreation type use.

ASSISTANT VILLAGE  
PROSECUTOR –  
MICHAEL KOBBE  
RES.#[63-2023](#)

It was moved by Trustee Boccio, seconded by Deputy Mayor Hawxhurst, to authorize the Mayor to sign an agreement with Michael Kobbe, Esq. as an Assistant Village Prosecutor. Motion carried, all voting “Aye”.

MEETING - 4-17-2023  
RES.#[64-2023](#)

It was moved by Trustee Boccio, seconded by Trustee Reardon to schedule the April Board of Trustee Meetings for April 17, 2023, at 7:00 PM. Motion carried, all voting “Aye”.

RESCHEDULE BUDGET  
MEETING  
RES.#[65-2023](#)

It was moved by Deputy Mayor Hawxhurst, seconded by Trustee Boccio, to reschedule the April 3<sup>rd</sup> Budget Hearing to April 17<sup>th</sup> at 7:00 PM. Motion carried, all voting “Aye”.

ADJOURNMENT

It was moved by Trustee Boccio, seconded by Trustee Reardon to adjourn the meeting at 10:56 PM. Motion carried, all voting “Aye”.

VILLAGE OF LYNBROOK, NEW YORK

PLEASE TAKE NOTICE that on March 13, 2023, the Board of Trustees of the Village of Lynbrook, in the County of Nassau, New York, adopted a bond resolution entitled:

“Bond Resolution of the Village of Lynbrook, New York, adopted March 13, 2023, authorizing the issuance of bonds in a principal amount not to exceed \$900,000 to finance the payment by the Village of certain amounts due to employees of the Village as a result of their separation from employment, stating the estimated maximum cost thereof is \$900,000 and appropriating said amount for such purpose”

an abstract of such bond resolution, concisely stating the purpose and effect thereof, being as follows:

FIRST: AUTHORIZING the Village of Lynbrook, New York to issue bonds in a principal amount not to exceed \$900,000 pursuant to the Local Finance Law of the State of New York, to finance the payments to employees of the Village upon their separation from employment, as may be approved by the Board of Trustees, including but not limited to, cash payment for separation incentives and/or payment of the monetary value of accrued and accumulated but unused and unpaid sick leave, personal leave, holiday leave, vacation time, time allowances granted in lieu of overtime compensation and any other forms of payment required to be paid to such employees upon separation from employment;

SECOND: STATING that the estimated maximum cost thereof, including preliminary costs and costs incidental thereto and the financing thereof, is \$900,000; appropriating said amount for such purpose; and STATING that the plan of financing includes the issuance of bonds in a principal amount not to exceed \$900,000 to finance said appropriation, and the levy and collection of taxes on all the taxable real property in the Village to pay the principal of said bonds and the interest thereon as the same shall become due and payable;

THIRD: DETERMINING and STATING the period of probable usefulness applicable to the purpose for which said bonds are authorized to be issued is ten (10) years; the proceeds of said bonds and any bond anticipation notes issued in anticipation thereof may be applied to reimburse the Village for expenditures made after the effective date of this bond resolution for the purpose for which said bonds are authorized; and the proposed maturity of said bonds will exceed five (5) years;

FOURTH: DETERMINING that said bonds and any bond anticipation notes issued in anticipation of said bonds and the renewals of said bond anticipation notes shall be general obligations of the Village; and PLEDGING to their payment the faith and credit of the Village;

FIFTH: DELEGATING to the Village Treasurer the powers and duties as to the issuance of said bonds, and any bond anticipation notes issued in anticipation of said bonds, or the renewals thereof; and

SIXTH: DETERMINING that the bond resolution is subject to a permissive referendum.

DATED: March 13, 2023

John Giordano  
Village Clerk



# Village of Lynbrook Seasonal Employment Wage Policy

*(For Internal Use Only)*

The purpose of this Policy is to enable Department Heads and Payroll Administrative Personnel to establish hourly wages for new and returning Seasonal workers, in a consistent, equitable manner. Nominations for Seasonal employment (except Lifeguards) must first be brought to the attention of the Mayor for approval prior to seeking Board meeting approval.

Seasonal employment is effective between May 1 to September 30 only.

### Workday

- Days and work hours are determined by the Department Head based on the needs of the Village

### Overtime

- Seasonal workers shall not exceed 40 hours a week

### Base Pay

- Effective for 2023, the base pay starting salaries are as follows:

Recreation Attendant	15.00/hour
Park Attendants	15.00/hour
Cleaners	15.00/hour
Lifeguards(effective 2022)	15.50/hour 1 <sup>st</sup> & 2 <sup>nd</sup> yr, 16.00/hour 3 <sup>rd</sup> & 4 <sup>th</sup> yr, 16.50/hour 5 <sup>th</sup> yr
Clerk Typists	15.00/hour
Laborers	15.00/hour

### Longevity

- In addition to hourly base pay, Seasonal workers, except Lifeguards, shall receive .25 per hour for each year of service

### Supervisors

- There shall be a maximum of 3 Seasonals serving as “captains” in each category at the Pool and Park. Those serving in this capacity are to receive a .75 per hour increment

### Lifeguards

- Lifeguards that receive their Water Safety Instructor (WSI) certification are to receive a 1.00 per hour increase effective upon submitting their WSI; teaching individual swim lessons is \$25 for each ½ hour; Swim Coach TBD by the Village Board of Trustees

### Minimum Wage

- Lynbrook has not opted to follow State minimum wage guidelines for Seasonal workers

Any amendment to this Policy is under authority of the Mayor and Board of Trustees

**Adopted:** May 17, 2021  
**Amended:** January 24, 2022  
**Amended:** March 13, 2023