

April 1, 2013

A regular meeting of the Board of Trustees of the Incorporated Village of Lynbrook was held on Monday, April 1, 2013 at 7:00 P.M. in the Village Hall. The Mayor opened the meeting with the Pledge of Allegiance.

Present: Mayor William Hendrick
Trustee Alan Beach
Trustee Hilary Becker
Trustee Michael Hawxhurst
Trustee Thomas Atkinson
Village Administrator John Giordano
Village Attorney Peter Ledwith

BID AWARD-GREIS
PARK RESTROOMS

Park Supervisor Patrick McDermott reported that the following quotes were received for the partial construction of new restrooms at Greis Park near the Little League Field:

RES.#[108-13](#)

Frank Robustello & Son - \$26,000.
Orchid Sewer - \$30,000.
McGowan & Sons - \$30,500.

It was moved by Trustee Beach, seconded by Trustee Becker to award the bid for new bathrooms, sewer line, water line and cement pad to Frank Robustello & Sons in the amount of \$26,000, such cost to be paid from a \$25,000 NYS Grant #M020410, and to rescind Resolution #50-13 previously awarding partial plumbing to Orchid Sewer Co. Motion carried, all voting "Aye".

BID AWARD-VILLAGE
HALL DUCT WORK

RES.#[109-13](#)

Superintendent of Public Works Phil Healey reported that the following bids were received for extending the fresh air work duct intake at Village Hall:

Best Climate - \$10,368.
Albano - \$8,775.

It was moved by Trustee Beach, seconded by Trustee Becker to award the bid to relocate the main Village Hall duct fresh air intake to Albano in the amount of \$8,775. Motion carried, all voting "Aye"

REQUEST-DOAR-PF#8

RES.#[110-13](#)

It was moved by Trustee Beach, seconded by Trustee Becker approve the request from Doar Litigation Consulting, LLC for the use of 15 parking spots in parking field #8 at a fee of \$200.00, from April 24 – May 23, 2013. Motion carried, all voting "Aye".

DISC.-2013/2014
TENTATIVE BUDGET

RES.#[111-13](#)

Budget Officer, John Giordano continued discussion on the 2013/2014 Tentative Budget. Superintendent of the Building Department Brian Stanton discussed his budget requests and staffing levels. After a lengthy discussion, it was moved by Trustee Beach, seconded by Trustee Atkinson to continue discussion of the Tentative Budget later this evening. Motion carried, all voting "Aye".

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PUBLIC HEARING-173
EARLE AVE-SUB-
DIVISIONADJOURNED-
4/15/13

RES.#112-13

The Board of Trustees, as the Planning Board pursuant to Chapter 7 of the Village Code, opened a Public Hearing continued from the March 4, 2013 meeting to consider an application for a sub-division from RKG Building, Inc. for a sub-division of 173 Earle Avenue into three (3) parcels, for the construction of three (3) single family dwellings. Richard Geier, applicant, advised that there would be one single family home constructed on each parcel, and that certain variances would be sought from the Board of Zoning Appeals if the sub-division is granted. Bill Florio, representing the applicant, presented a site plan and discussed proposed landscaping, setbacks and lot area coverage. The Mayor asked if there was anyone who would like to comment. Mr. & Mrs. Janice Germain of 183 Earle Avenue, claimed that the applicants Certified Mailing of the Notice of Hearing was defective and not adequately posted as they, and the firehouse at 187 Earle Avenue were not notified. After a brief discussion, it was moved by Trustee Beach, seconded by Trustee Atkinson to continue the hearing to the April 15, 2013 Board Meeting at 8:00 PM, and direct the applicant to notify all property owners within 200' of the site by Certified Mail of said Hearing. Motion carried, Trustee Becker absent, all others voting "Aye".

Mayor Hendrick invited all those present for a continuation of the meeting in the court room.

APPOINTMENT NIGHT

-TRUSTEE BEACH-
DEPUTY MAYOR

Mayor Hendrick advised that it was Appointment Night, and announced that Judge McLaughlin, Trustee Becker and Trustee Hawxhurst have recently won re-election to a new 4 year term and wished them continued success in serving the Village. Mayor Hendrick administered an Oath of Office to each. Mayor Hendrick then appointed Trustee Beach as Deputy Mayor for a one year term and administered the Oath of Office.

It was moved by Trustee Atkinson, seconded by Trustee Becker to adopt the following resolution:

ORGANIZATIONAL

RESOLUTIONS

RES.#113-13

RESOLVED, that the regular meetings of the Board of Trustees be held on the first and third Mondays of each month at 7:00 P.M. at the Village Hall for the ensuing year; and

RESOLVED, that the Village Prosecuting Attorneys are authorized to prosecute all violations of Village Code, and New York State Laws and regulations where violations occur within the Inc. Village of Lynbrook; and

RESOLVED, for retirement system reporting purposes six (6) hours equal the work date for the following positions: Mayor, Trustee, Village Justice, Acting Village Justice, Village Attorney, Deputy Village Attorney, Traffic Control Assistant, Crossing Guard Neighborhood Aide and Code Enforcement Officer; and

RESOLVED, that the Board of Trustees has determined to pay a fixed rate for mileage as reimbursement to officers and employees of the Village who use their personal automobiles while performing their official duties on behalf of the Village at a rate equal to the maximum as set forth by the Internal Revenue Service.

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RESOLVED, that the following Policies be readopted: Procurement, Sexual Harassment, Investment, Board Procedures, Purchasing, Internet Use, Automobile and Cell Phone and Work Place Violence Protection Policy.

RESOLVED, that the Board of Trustees authorize the payment in advance of audit of claim for public utility services, postage, freight and express charges pursuant to the Village Law 5-524(6), and that such claims be presented at the next regular meeting for audit.

RESOLVED, that the Board of Trustees designates the following institutions as depositories of all monies received by the Village as required by Village Law 4-412 (3)(2) HSBC, MBNA, CLASS, Gold Coast Bank, Flushing Bank, State Bank, Bank of America, Commerce Bank, Capital One, Chase Manhattan Bank, and

RESOLVED, that the Board of Trustees designate the Lynbrook/E.R. Herald and Newsday as the Official Village Newspapers.

Motion carried, all voting "Aye".

APPOINTMENTS –
VILLAGE OFFICIALS

It was moved by Trustee Atkinson, seconded by Trustee Hawxhurst to approve the Mayor's nomination of the following Village Officials to one year terms, such single motion as one vote to serve as a resolution to appoint each of the following:

RES.#[114-13](#)

Village Administrator/Budget Officer -John Giordano
Deputy Village Administrator – Helen Lanza
Secretary to the Mayor & Board – Susan Bonomo
Assessor – Lisa Kenny
Associate Village Justice – C. William Gaylor III
Court Clerk – Margaret Skartsiaris
Superintendent of Building Dept. – Brian Stanton
Superintendent of Dept. of Public Works – Phil Healey
Village Historian – Art Mattson
Village Attorney – Peter Ledwith
Deputy Village Attorney – Charles Horn

Motion carried, all voting "Aye".

APPOINTMENT-
INDIVIDUAL
CONTRACTORS

It was moved by Trustee Atkinson, seconded by Trustee Hawxhurst to adopt a resolution to authorize the Mayor to execute the following contracts and rates as amended with certain individual contractors and firms who serve for the term June 1, 2013 to May 31, 2014:

RES.#[115-13](#)

Phil Marino, Esq-Village Prosecutor & Dep.Zoning Attorney -\$295 per session/\$175 per hour

Kevin Murtagh, Esq. – Deputy Village Prosecutor - \$250/session

James Darcy, Esq. – Deputy Village Prosecutor (Illegal Occupancy) - \$175/hr with cap.

Robert Boccio, Esq. – Asst. Village Prosecutor - \$150/session

Christopher Gomoka, Esq.- Asst. Village Prosecutor - \$175/session

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Timothy McGrath, Esq.-Asst. Village Prosecutor - \$150/session

Forchelli, Curto, Deegan, Schwartz, Mineo & Terrana, LLP. – Special Attorney - \$175/hr.

Berkman, Henoch, Esq. – Special Labor Attorney - \$200/hr.

Benjamin Truncale, Jr., Esq.-Tax Certiorari Counsel-varies

Bee, Ready, Fishbein, Hafter & Donovan by Kenneth Gray, Esq.-Labor Atty – varies

Jon Walter Lipinsky – Illegal Housing Inspector - \$30 per hr/40 hrs per mo.

Vincent Albert- Illegal Housing Inspector - \$30 per hr./40 hrs.per mo.

Joseph Rice – Plumbing Inspector - \$11,500/yr

Robert Cribbin – Emergency Management Officer - \$8,250/yr

Edward Murphy – 1st Asst. Emergency Management Officer -\$2,500/yr

Richard Straub – 2nd Asst. Emergency Management Officer - \$30/session

Jeff Greenfield – Insurance Consultant - \$9,600/yr.

George McClosky – Village Photographer - \$150/session

Bollam, Sheedy, Torani & Co. – Village Auditors -\$32,000/yr.

Cullen & Danowski – Village CPA's -\$14,200/yr.

Carman-Dunne – Village Engineer -varies

Dr. Neal Skolnick – Village Police & Fire Surgeon -\$140/hr

Leslie Rothschild – Public Relations/Media Consultant -\$11,900/yr

Kate Peterson – Music Assistant for Pre-School Program- \$125/mo.

Carol Burak – Coordinator of Senior Citizen Affairs - \$5,000/yr

Flo Brooks – Beautification Consultant -\$2,500/yr.

Rosemarie Curran – Asst. Beautification Consultant -\$1/yr.

John Obanhein – Sidewalk Inspector- \$15.50hr.

Michael Shindler – Communications Commissioner - \$20,000/yr.

Thomas Fabbicante- Lynbrook TV Staff- \$50/event-\$15/hr.

Paul Mengaziol – Lynbrook TV Staff -\$50/event-\$15/hr.

Alina Magollon-Volk – Lynbrook TV Staff- \$50/event-\$15/hr.

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Matthew Kern – Lynbrook TV Staff -\$50/event-\$15/hr.

Karen Russo – Lynbrook TV Staff-Personality-\$50/event-\$15/hr.

Allison Shapiro – Lynbrook TV Staff – Personality-\$50/event-\$15/hr.

Polly Talbot – Lynbrook TV Staff – Personality-\$50/event-\$15/hr.

Motion carried, all voting “Aye”.

APPOINTMENT –
BOARDS

It was moved by Trustee Atkinson, seconded by Trustee Hawxhurst to approve the Mayor’s appointment of the following individuals to their respective Boards, and terms of office, and let this s ingle motion serve as a resolution to appoint each:

RES.#116-13

	<u>Term</u>
Richard Renz – Recreation Commission	2020
Carol Donaldson - Library Board of Trustees	2018
Gary Speredowich – Library Board of Trustees	2018
Vivian Crowley – Board of Ethics	2018
James Maxwell – Board of Plumbing Examiners	2017
Brian Braccia – Board of Zoning Appeals	2018
Ginger Fuentes – Board of Zoning Appeals	2018
Michael Pizzo – Board of Architectural Review	2018
Peter Broughal – Board of Architectural Review	2018

Motion carried, all voting “Aye”.

It was moved by Trustee Atkinson, seconded by Trustee Hawxhurst to approve the Mayor’s appointment of the following Citizens Advisory Committees and Liaison assignments:

CITIZENS ADVISORY
COMMITTEES AND
LIAISONS

RES.#117-13

Sexual Harassment Committee

Alan Beach, Deputy Mayor
Peter Ledwith, Village Attorney
Susan Bonomo

Health & Wellness Committee

Alison Sitzman (Chairperson)
Dr. Fern London
Jane Grogan
Dr. Karen Monstein
Dr. Susan Cohen
Michael Talish
Anastasia Schepers
Patricia Pearsall

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Community Chest

Laura Ryder (Chairperson)
Jennifer Atkinson
Rina Beach
Cathy Bien
Rosemarie Curran
Lynn Curtis
Jay F. Korth, Esq.

Police/Fire Chaplains

Msgr. William Breslawski
Rabbi Howard Diamond

Department Liaisons

COMMITTEES &
LIAISONS CONTINUED

Building/Assessing Dept. – Trustee Michael Hawxhurst
Chamber of Commerce – Mayor Hendrick & Trustee Becker
Clerk/Court – Trustee Becker
Emergency Management Office – Deputy Mayor Beach
Economic Development – Trustee Becker
Ethics Liaison – Deputy Mayor Beach
Finance – Trustee Hawxhurst
Fire Department – Mayor Hendrick
Library – Trustee Michael Hawxhurst
Labor Relations – Mayor Hendrick & Trustee Atkinson
Long Island Railroad – Deputy Mayor Beach & Trustee Atkinson
Multi-Media TV & Radio – Mayor Hendrick
Municipal Utility – Trustee Atkinson
Police Department – Mayor Hendrick & Trustee Atkinson
Public Works – Deputy Mayor Beach
Pool Liaison – Deputy Mayor Beach
Recreation Department – Deputy Mayor Beach
Veteran’s Liaison – Deputy Mayor Beach

Committees

Business Improvement District Committee – Trustee Becker & Trustee Atkinson
Celebrations – Mayor Hendrick
Parking Committee – Deputy Mayor Beach & Trustee Becker
Senior Citizen Committee – Mayor Hendrick

Quadrant Liaison

Deputy Mayor Beach – Northwest
Trustee Hawxhurst – Southeast
Trustee Atkinson – Northeast
Trustee Becker – Southwest

Motion carried, all voting “Aye”.

CHAMBER
REPORT

Secretary of the Chamber of Commerce Linda Stevenson gave an update of Chamber of Commerce activities.

BILLS

RES.#118-13

It was moved by Trustee Atkinson, seconded by Trustee Becker that Bills listed on Abstract of Audited Voucher #16, General Fund - \$336,093.53; Trust & Agency - \$3,255.00; Capital Fund - \$209,433.06, Electronic Transfer - \$278,031.36, all be paid as soon as same have been duly audited by the majority. Motion carried, all voting “Aye”.

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BUDGET REVIEW

The Mayor and Board discussed the 2013/2014 Tentative Budget, and budget requests from Philip Healey, Superintendent of Public Works. After a lengthy discussion, it was moved by Trustee Becker, seconded by Trustee Hawxhurst to continue discussion of the Tentative Budget at the April 8, 2013 meeting. Motion carried, all voting "Aye".

RES/#[119-13](#)

APPRAISAL-
HABERMAN & ASSOC.

It was moved by Trustee Beach, seconded by Trustee Becker to approve a proposal from Haberman & Assoc. to appraise a section of Central Avenue, east of Hempstead Avenue in anticipation of possible sale to a new abutting property owner to accommodate the construction of a retail store on multiple parcels to be acquired. Motion carried, all voting "Aye".

RES.#[120-13](#)

ADJOURNMENT

It was moved by Trustee Becker, seconded by Trustee Beach to adjourn the meeting at 9:25 PM. Motion carried, all voting "Aye".