

April 4, 2016

A regular meeting of the Board of Trustees of the Incorporated Village of Lynbrook was held on Monday, April 4, 2016 at 6:00 P.M.

Present: Mayor William Hendrick  
Trustee Alan Beach  
Trustee Hilary Becker  
Trustee Michael Hawxhurst  
Trustee Ann Marie Reardon  
Village Administrator John Giordano  
Village Attorney Peter Ledwith

SPECIAL BD.MTG.-  
4/25/16  
**RES.#97-16**

It was moved by Trustee Reardon, seconded by Trustee Beach, to set a date for a Special Meeting on April 25, 2016 at 7:00 P.M. Motion carried, all voting "Aye."

SET DATE-P.H.-  
CHAP.252-ZONING-  
PROHIBITED USE  
**RES.#98-16**

The Board reviewed a copy of proposed Local Law #7 of 2016 to amend the Village Code, Chapter 252, entitled "Zoning" to prohibit any building or premises from being used for the sale or discharge of firearms. It was moved by Trustee Reardon, seconded by Trustee Beach, to set a date for a Public Hearing to consider the enactment of proposed Local Law #7 of 2016. Motion carried, Trustee Becker absent, all others voting "Aye." It was moved by Trustee Beach, seconded by Trustee Reardon, that the Board of Trustees declare themselves as Lead Agency and that a Negative Declaration be issued for this action as it has no significant adverse impact on the environment pursuant to the New York State Environmental Quality Review Act. Motion carried, Trustee Becker absent, all others voting "Aye."

2016/2017 F.D. RENT  
COMMITTEE BUDGET  
FIRE DEPT. BUDGET

The Fire Dept. Rent Committee discussed their 2016/2017 Budget request.

Representatives of the Fire Dept. discussed their 2016/2017 Budget request.

VILLAGE JUSTICE &  
CLERK TREAS.  
BUDGET

The Village Administrator discussed the 2016/2017 Tentative Budget for the Justice Court and Clerk Treasurer's Office.

PUBLIC HEARING  
2016/2017 TENTATIVE  
BUDGET

**RES.#99-16**

The Mayor opened a Public Hearing to consider the adoption of the 2016/2017 Tentative Budget. Budget Officer John Giordano summarized significant Reserve and Expense changes over the 2015/2016 Budget and discussed surplus levels, assessed valuation changes, and tax rate. The Mayor asked for comments, after no further comments, it was moved by Trustee Reardon, seconded by Trustee Beach to adjourn the Public Hearing and reserve decision to the April 18, 2016 Meeting. Motion carried, Trustee Becker absent, all others voting "Aye."

SET BID DATE-4/28/16  
-ORNAMENTAL  
STREET SIGNS &  
POSTS  
**RES.#100-16**

It was moved by Trustee Hawxhurst, seconded by Trustee Reardon, to set the date of Thursday, April 28, 2016 at 11:00 AM to receive bids for Ornamental Street Signs & Posts. Motion carried, Trustee Becker absent, all others voting "Aye."

TRANSFER OF FUNDS  
**RES.#101-16**

It was moved by Trustee Beach, seconded by Trustee Hawxhurst to approve the attached Transfer of Funds. Motion carried, Trustee Becker absent, all others voting "Aye."(See Exhibit A)

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BOND FUND  
TRANSFERS

**RES.#102-16**

It was moved by Trustee Hawxhurst, seconded by Trustee Reardon, to repeal Resolution #31-16 and to transfer funds from the following closed out Capital Fund Projects to the Debt Service Reserve Fund as follows:

<u>Item</u>	<u>Bond</u>	<u>Unexpended</u>
FD Car	\$ 58,000.00	\$ 3,309.62
Street Sweeper	200,000.00	0.00
FD Computers	37,000.00	0.00
Dump Truck	100,000.00	5,225.00
6 PD Cars	156,000.00	2,227.26
3 PD Cars	120,000.00	2,333.14
DPW Pickup	35,000.00	0.00
Ambulance	21,000.00	0.00
Pumper	600,000.00	534.38

Motion carried, all voting "Aye."

PUBLIC HEARING-  
SIDEWALKS  
VIOLATIONS

**RES.#103-16**

It was moved by Trustee Beach, seconded by Trustee Reardon, to open a Public Hearing to consider the repair and construction of the attached list of sidewalk violations in the Village pursuant to Section 212.1 of the Village Code. Mayor Hendrick asked if anyone wished to comment. After no further comments heard, it was moved by Trustee Beach, seconded by Trustee Reardon, to close the Public Hearing and to authorize the Village to repair the sidewalks in violation; to assess the properties for such repair costs and adopt the attached resolution as written. Motion carried, Trustee Becker absent, all others voting "Aye." (See Exhibit B)

ENGAGE FRANK  
ROBUSTELLO & SON-  
REPLACE BRICK  
SIDEWALKS-1-3C  
ATLANTIC & 2-8  
BWAY

**RES.#104-16**

It was moved by Trustee Beach, seconded by Trustee Reardon, to engage Frank Robustello & Sons to replace sidewalk bricks abutting 1-3C Atlantic Avenue and 2-8 Broadway pursuant to their Streetscape Requirements Contract as the Village received a Notice of Defect. Motion carried, Trustee Becker absent, all others voting "Aye."

EXECUTIVE  
SESSION

It was moved by Trustee Beach, seconded by Trustee Hawxhurst, to adjourn the meeting to open an Executive Session to discuss a Grievance filed by a retired Police Officer, with Labor Counsel Ken Gray. Motion carried, Trustee Becker absent, all others voting "Aye." It was moved by Trustee Beach, seconded by Trustee Reardon, to open an Executive Session to discuss a Grievance filed by a retired Police Officer with Labor Counsel Ken Gray. Motion carried, Trustee Becker absent, all others voting "Aye." After a lengthy discussion, it was moved by Trustee Beach, seconded by Trustee Reardon, to adjourn the Executive Session. Motion carried, all voting "Aye." At this point, Trustee Becker attended the meeting. It was moved by Trustee Beach, seconded by Trustee Becker, to open the regular meeting. Motion carried, all voting "Aye."

ADOPT RULES FOR  
PUBLIC SALE OF  
LYNBROOK VILLAGE  
REAL ESTATE

**RES.#105-16**

It was moved by Trustee Beach, seconded by Trustee Reardon, to adopt Rules for Public Sale of Lynbrook Village Real Estate. (Exhibit C)

Mayor Hendrick invited all those present for a continuation of the meeting in the Court Room.

MINUTES-3/21/16  
**RES.#106-16**

It was moved by Trustee Beach, seconded by Trustee Reardon, to accept the Minutes of March 21, 2016 as submitted and place on file. Motion carried, Trustee Hawxhurst abstained, all others voting "Aye."

CHAMBER OF  
COMMERCE REPORT

Linda Stephenson President of the Chamber of Commerce reported on Chamber Activities.

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SET DATE-P.H.-  
SPEC.USE PERMIT-817  
SUNRISE HWY.

**RES.#107-16**

It was moved by Trustee Becker, seconded by Trustee Hawxhurst, to set the date of May 2, 2016 at 8:00 P.M. for a Public Hearing to consider an application from 817 Resner Associates, LLC for a Special Use Permit, pursuant to Section 252-29 of the Village Code, to construct a multi-use building at 817 Sunrise Highway, Section 29, Block 1, Lot 1, to use the premises as a shooting range & retail sales. Motion carried, all voting "Aye." It was moved by Trustee Becker, seconded by Trustee Reardon, that the Board of Trustees declare themselves as Lead Agency and that a Negative Declaration be issued for this action as it has no significant adverse impact on the environment pursuant to the New York State Environmental Quality Review Act. Motion carried, all voting "Aye."

BILLS

**RES.#108-16**

It was moved by Trustee Reardon, seconded by Trustee Becker, that Bills listed on Abstract of Audited Voucher #16, General Fund - \$160,155.28, Trust & Agency - \$18,000.00, Capital Fund - \$200,245.78, Electronic Transfer - \$22,278.04, all be paid as soon as same have been duly audited by the majority. Motion carried, all voting "Aye."

APPT.-ANN MARIE  
REARDON

Mayor Hendrick advised that it was Appointment Night and administered the Oath of Office to Ann Marie Reardon who recently won the Election for a three (3) year term to fill the unexpired term of Thomas Atkinson.

APPT.-DEP.MAYOR-  
ALAN BEACH

Mayor Hendrick then appointed Trustee Alan Beach as Deputy Mayor for a one (1) year term and administered the Oath of Office.

Mayor Hendrick appointed the following to the Health & Wellness Committee for a one year term:

APPT.-HEALTH &  
WELLNESS  
COMMITTEE

**RES.#109-16**

Dr. Fern London (Chairperson)  
Dr. Karen Monstein  
Dr. Susan Cohen  
Anastasia Schepers  
Patricia Pearsall

Motion carried, all voting "Aye."

It was moved by Trustee Beach, seconded by Trustee Becker, to adopt the following Resolutions:

ORGANIZATIONAL  
RESOLUTIONS

**RES.#110-16**

RESOLVED, that the regular meeting of the Board of Trustees be held on the first and third Mondays of each month at 7:00 P.M. at the Village Hall for the ensuing year; and

RESOLVED, that the Village Prosecuting Attorneys are authorized to prosecute all violations of Village Code, Zoning Code, and New York State Laws and regulations where violations occur within the Inc. Village of Lynbrook; and

RESOLVED, for retirement system reporting purposes, six (6) hours equal the work day for the following positions: Mayor, Trustees, Village Justice, Acting Village Justice, Village Attorney, Deputy Village Attorney, Traffic Control Assistant, Crossing Guard and Neighborhood Aide; and

RESOLVED, that the Board of Trustees has determined to pay a fixed rate for mileage as reimbursement to officers and employees of the Village who use their personal automobiles while performing their official duties on the behalf of the Village at a rate equal to the maximum as set forth by the Internal Revenue Service;

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RESOLVED, that the following Policies be readopted: Procurement, Sexual Harassment, Credit Card, Assets, Debt Management, Investment, Board Procedures, Computer, Automobile, Cell Phone and Workplace Violence;

RESOLVED, that the Board of Trustees authorize the payment in advance of audit of claim for public utility services, Medicare retirees; postage, freight & express charges pursuant to the Village Law 5-524 (6), and that such claims be presented at the next regular meeting for audit.

RESOLVED, that the Board of Trustees designates the following institutions as depositories of all monies received by the Village as required by Village Law 4-4123(3)(2): HSBC, MBNA CLASS, Gold Coast Bank, Flushing Commercial Bank, Valley National, TD Bank, Capital One, JP Morgan Chase, Empire, Bridgehampton NB, Citibank.

Motion carried, all voting "Aye."

It was moved by Trustee Becker, seconded by Trustee Reardon, to approve the Mayor's nomination of the following Village Officials to one year terms or as provided by law, such single motion as one vote to serve as a resolution to appoint each of the following. Mayor Hendrick then administered the Oath of Office to the following Officials:

2016 APPOINTMENTS  
VILLAGE OFFICIALS

RES.#111-16

Administrator/Budget Officer – John Giordano  
Deputy Village Administrator – Nancy Desai  
Secretary to Mayor & Board – Susan Bonomo  
Assessor – Lisa Kenny  
Assoc. Village Justice – Hon. Thomas Atkinson, Esq.  
Court Clerk to Village Justice – Jacqueline Dubon  
Superintendent/Building Dept. – Brian Stanton  
Superintendent/Dept. of Public Works – Phil Healey  
Village Historian – Art Mattson  
Village Newspaper – Lynbrook/E.R. Herald/Newsday  
Peter Ledwith – Village Attorney  
Charles Horn – Deputy Village Attorney

Motion carried, all voting "Aye."

It was moved by Trustee Beach, seconded by Trustee Hawxhurst, to authorize the Mayor to execute the following contracts with certain individual contractors and firms for the term June 1, 2016 to May 31, 2017:

APPOINTMENT-  
INDIVIDUAL  
CONTRACTORS

RES.#112-16

Philip Marino, Esq. – Sr. Village Prosecutor & Deputy Zoning Attorney  
Kevin Murtagh, Esq. – Deputy Sr. Village Prosecutor  
William Muller, Esq. – Special Village Prosecutor (Illegal Occupancy)  
Robert Boccio, Esq. – Deputy Village Prosecutor  
Christopher Gomoka, Esq. – Deputy Village Prosecutor  
Albert Jaegers, Esq. – Deputy Village Prosecutor  
Forchelli Curto Deegan  
By Vincent Pizzulli, Esq. – Special Attorney  
Berkman, Henoch, Esq.  
By Donna Napalotano, Esq. – Special Labor Attorney (Civil Service)  
Benjamin Truncale, Jr., Esq. – Tax Certiorari Counsel  
Bee, Ready, Fishbein, Hafter &  
Donovan by Kenneth Gray, Esq. – Labor Attorney  
Jon Walter Lipinsky – Illegal Housing Inspector  
Vincent Albert – Illegal Housing Inspector  
Joseph Rice – Plumbing Inspector

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Robert Cribbin – Emergency Management Officer  
Edward Murphy – 1<sup>st</sup> Asst. Emergency Management Officer  
Richard Straub – 2<sup>nd</sup> Asst. Emergency Management Officer  
Jeff Greenfield – Insurance Consultant  
George McClosky – Village Photographer  
Michael Shindler – Communications Commissioner  
Leslie Rothschild – Public Relations/Media Assistant  
Thomas Fabbicante – Lynbrook TV Staff  
Paul Mengozio – Lynbrook TV Staff  
Alina Magollon – Volk – Lynbrook TV Staff  
Matthew Kern – Lynbrook TV Staff  
Kate Pandaliano – Lynbrook TV Staff – TV Host  
Allison Shapiro – Lynbrook TV Staff – TV Host  
Polly Talbot – Lynbrook TV Staff – TV Host  
Chris Powell – Lynbrook TV Staff  
Natasha Lubczenko – Lynbrook TV Staff – TV Host  
Bollam, Sheedy, Torani & Co. – Village Auditors  
Cullen & Danowski – Village CPA's  
Special Village Engineers – Village Engineer  
    Carman-Dunne  
    Cameron Engineering  
    H2M  
    LIRO  
Carol Burak – Coordinator of Senior Citizen Affairs  
Flo Brooks – Beautification Consultant  
Rosemarie Curran – Asst. Beautification Consultant  
Rina Beach – Asst. Beautification Consultant  
John Obanhein – Sidewalk Inspector  
Dr. Jorge Gardyn – Village Police & Fire Surgeon  
Kate Peterson – Music Asst. for Pre-School Program  
Nanette Lavin – Pre-School Yoga Instructor  
Mallory Kovit – Yoga Instructor  
Rafael Rivera – Yoga Instructor

Motion carried, all voting “Aye.”

It was moved by Trustee Becker, seconded by Trustee Hawxhurst, to approve the Mayor's appointments of the following individuals to their respective positions and terms of office, and to let this single motion serve as a resolution to appoint each:

APPT.-BOARDS/  
COMMITTEES/  
LIAISONS/  
CHAIRPERSONS

RES.#[113-16](#)

Frederick Yosca – Library Board of Trustees (5 yrs)  
Michael Pavone (Chairperson) – Board of Ethics (4 yrs.-Alternate)  
James Zervas – Board of Examining Elec.-(4yrs)  
Fred Ragusa – Board of Plumbing Examiners (4yrs)  
Richard Gazzola (4 yrs – 1<sup>st</sup> Alternate) –Board of Plumbing Examiners  
Jerry Gordon – Board of Zoning Appeals (4yrs)  
Laura Ryder – Board of Architectural Review (3 yrs)  
Susan Bonomo – Board of Architectural Review (3 yrs)  
Maryanne Hoesel – Board of Architectural Review –(3 yrs.2<sup>nd</sup> Alternate)  
Don Janois – Board of Architectural Review-(3 yrs.3<sup>rd</sup> Alternate)

Motion carried, all voting “Aye.”

The Mayor designated the following Advisory Committees and Liaisons:

APPT.-COMMITTEES  
& LIAISONS

Sexual Harassment Committee – (1 yr)  
Alan Beach –  
Peter Ledwith  
Susan Bonomo

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Violence in the Workplace Committee – (1 yr)

Larry Bien  
Robyn Gilloon  
Nancy Desai  
Lisa Kenny  
Pat Ciampi  
Joe Cipolla  
Lynn Curtis  
Susan Bonomo

Community Chest Committee – (1 yr)

Laura Ryder – Chairperson) – President & Treasurer  
Jennifer Atkinson – Secretary  
Rina Beach – Vice President  
Cathy Bien – Vice President  
Rosemarie Curran – Vice President  
Lynn Curtis – Vice President  
Bill Gaylor, Sr.

Patriot’s Committee

Hon. Deputy Mayor Alan Beach (Chairperson)  
Mayor William Hendrick  
Hon. Brian Curran  
Henry Speicher  
Hon. Jay F. Korth, Esq.  
Patrick Cardone  
Joseph McCarthy

Police/Fire Chaplains (1 yr)

Rabbi Sandra Bellush  
Rabbi Howard Diamond  
Rev. Alexander Kennedy  
Rev. Robert Walderman

Quadrant Liaison – Deputy Mayor Alan Beach – No. West  
Trustee Michael Hawxhurst – So. East  
Trustee Ann Marie Reardon – No. East  
Trustee Hilary Becker – So. West

Department Liaisons

Building	Trustee Michael Hawxhurst Mayor William Hendrick
Clerk/Court	Trustee Ann Marie Reardon Mayor William Hendrick
Chamber of Commerce	Trustee Ann Marie Reardon Mayor William Hendrick
Emergency Management Office	Deputy Mayor Alan Beach
Economic Development	Trustee Hilary Becker
Real Estate & Assessing	Trustee Hilary Becker
Ethics Liaison	Deputy Mayor Alan Beach
Insurance Liaison	Trustee Hilary Becker

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Finance	Trustee Michael Hawxhurst
Liaison to Bonding & Credit Rating	Trustee Michael Hawxhurst
Fire Department	Mayor William Hendrick Trustee Ann Marie Reardon
Library	Trustee Michael Hawxhurst Ad Hoc member of Library Board
Labor Relations	
PBA/CSEA Dispatchers	Trustee Michael Hawxhurst Mayor William Hendrick
CSEA (DPW)/UPSEU	Trustee Ann Marie Reardon Mayor William Hendrick
Long Island Railroad	Trustee Hilary Becker Trustee Michael Hawxhurst
Multi-Media/TVRadio Newspaper & Newsletter	Mayor William Hendrick
Municipal Utility	Deputy Mayor Alan Beach
Police Department	Mayor William Hendrick Trustee Ann Marie Reardon
Department of Public Works	Deputy Mayor Alan Beach
Pool Liaison	Trustee Michael Hawxhurst
Recreation Department	Deputy Mayor Alan Beach
TVASNAC	Deputy Mayor Alan Beach
Veterans' Liaison & Special Liaison to the American Legion and VFW	Deputy Mayor Alan Beach Mayor William Hendrick
School Liaison	Trustee Ann Marie Reardon
Liaison to Scouts (Boys & Girls)	Trustee Ann Marie Reardon
Liaison to Various Sports Leagues (Little League, Roller Hockey, Soccer, LAX)	Deputy Mayor Alan Beach
Liaison to Titan Org. (Wrestling, LAX, Football)	Trustee Hilary Becker
Liaison to Village	
Infrastructure (Buildings)	Deputy Mayor Alan Beach

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Business Improvement District Committee	Trustee Hilary Becker Trustee Ann Marie Reardon
Celebrations	Mayor William Hendrick Trustee Ann Marie Reardon
Parking Committee	Deputy Mayor Alan Beach Trustee Hilary Becker
Senior Citizen Committee	Mayor William Hendrick Trustee Ann Marie Reardon
Recreation Committee	Deputy Mayor Alan Beach
Liaison to ARB	Trustee Michael Hawxhurst
Liaison to BZA	Trustee Michael Hawxhurst
Liaison to Beautification Committee	Trustee Ann Marie Reardon

ADJOURNMENT

It was moved by Trustee Beach, seconded by Trustee Reardon, to adjourn the meeting at 8:50 PM. Motion carried, all voting "Aye."