



Incorporated Village of Lynbrook

Freedom of Information Act Application

Instructions:

FORMS SHOULD BE FILLED OUT AND EITHER FAXED TO LYNBROOK VILLAGE HALL AT 516-887-8148
OR MAILED TO:

LYNBROOK VILLAGE HALL,
P.O. BOX 7021
LYNBROOK, NY 11563
ATT: JOHN GIORDANO, VILLAGE ADMINISTRATOR.

PLEASE NOTE THAT FOIL REQUESTS VIA EMAIL WILL NOT BE ACCEPTED.

-Application begins on page 2.-



APPLICATION TO EXAMINE PUBLIC RECORDS

TO: Records Access Officer
Inc. Village of Lynbrook
One Columbus Drive
Lynbrook, NY 11563

RECEIVED:

SEC. _____ BLOCK _____ PLOT _____

I HEREBY APPLY TO EXAMINE THE FOLLOWING RECORD(S) (List items to be examined) PURSUANT TO THE N.Y.S. FREEDOM OF INFORMATION LAW:

- (1) _____
(2) _____
(3) _____

APPLICANT (PRINT)

PHONE NUMBER

REPRESENTING (PRINT)

MAILING ADDRESS (PRINT)

CITY

STATE

ZIP

SIGNATURE

DATE

XX

FOR AGENCY USE ONLY

TO:

() APPROVED SIGNATURE TITLE DATE

COMMENTS:

() DENIED: SIGNATURE TITLE DATE

XX

NOTICE: You have the right to appeal a denial to the head of this agency, in writing, addressed to:

MAYOR BRIAN CURRAN
INCORPORATED VILLAGE OF LYNBROOK
ONE COLUMBUS DRIVE
LYNBROOK, NEW YORK 11563

CC: MAYOR BRIAN CURRAN

JOHN GIORDANO VILLAGE ADMINISTRATOR/CLERK